



# Notice of Intent to Provide Home Instruction

First Year and Subsequent Year(s) of Home Instruction

**NEW ONLINE HOME INSTRUCTION PORTAL. Includes annual single submission and acknowledgment.** This form may be completed online for the 2019-2020 School Year and beyond, at <https://neo.maine.gov/doe/neo/StudentData/HomeSchools/Schools/Index>

Note: All required (\*) sections must be completed. Prior to completion please ensure that photocopies of any prior year required student assessments are ready to mail with this form, or electronic copies are available for upload via the Home Instruction Portal.

**SCHOOL YEAR:** I intend to provide home instruction to my child(ren) during the 20\_\_\_\_ / 20\_\_\_\_ **School Year.\*** (A school year starts on July 1 and ends on June 30)

**PARENT/GUARDIAN:** Parent First Name\*: \_\_\_\_\_ Parent Last Name\*: \_\_\_\_\_  
 Email\*\*: \_\_\_\_\_  
 Physical Address\*: \_\_\_\_\_ Mail to: (if different)\*: \_\_\_\_\_  
 City\*: \_\_\_\_\_ Zip Code\*: \_\_\_\_\_

**CHILD(REN):** \*\*Email provided by the parent will be used for MDOE and resident SAU purposes only, including acknowledgment, notices and reminders. If not provided, acknowledgment of receipt will not be sent.

Child's First Name*	Child's Last Name*	Date of Birth* (MM/DD/YYYY)	(F)irst, or (S)ubsequent Year of Home Instruction*	Date Home Instruction Will Begin* (First Year Only)	Prior Year Annual Assessment*: (S)tandardized Achievement Test; (T)est-SAUs Developed; (C)ertified Teacher Review; (L)ocal Support Group Review; (A)dvisory Board Review. See <a href="#">20-A M.R.S. § 5001-A (3)(A)(4)(b)</a> . (Subsequent Year Only – Attach Copy)

Please continue on a second form for 5 or more children.

Please check the appropriate box(es) signifying your intention to provide home instruction to your child(ren) in accordance with 20-A M.R.S. § 5001-A (3)(A)(4). If you have listed children in both First and Subsequent Years, please check both:

**FIRST YEAR HOME INSTRUCTION PARENT ASSURANCE :** The home instruction program will provide at least 175 days annually of instruction and will provide instruction in the following subject areas: English and language arts, math, science, social studies, physical education, health education, library skills, fine arts and, in at least one grade from grade 6 to 12, Maine studies. At one grade level from grade 7 to 12, the student will demonstrate proficiency in the use of computers. The home instruction program will include an annual assessment of the student's academic progress that includes at least one of the forms of assessment described in 20-A M.R.S. § 5001-A(3)(A)(4)(b).

**SUBSEQUENT YEAR HOME INSTRUCTION PARENT STATEMENT:** I intend to continue providing home instruction and enclose the prior year annual assessment of the student's academic progress as outlined in 20-A M.R.S. 5001-A(3)(A)(4)(b).

Sincerely,

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**PARENT/GUARDIAN SIGNATURE \***

**TODAY'S DATE\***

If submitting manually: return completed and signed form to your local Superintendent of Schools, or to:  
 Home Instruction Consultant ~ Maine Department of Education ~ 23 State House Station ~ Augusta, ME ~ 04333-0023