

NOTIFICATION OF JEFFERSON SCHOOL COMMITTEE (JSC) MEETINGS

It shall be the policy of the Jefferson School Committee (JSC) to announce all meetings publicly. Notifications by the Superintendent/designee will go to the JSC members, Town Office, PTA chair, Teacher's Association Chair, Town Budget Committee Chair, local media, and be posted on the district website. Except in the event of rare emergencies, such announcement will be made by the Superintendent/designee in ample time to allow public attendance and shall be disseminated in a manner reasonably calculated to notify the general public, i.e., at least four days in advance for a regular JSC meeting and 72 hours (three days) in advance for a special JSC meeting.

Whenever possible, JSC members shall receive notice of emergency meetings at least 24 hours in advance. Such notice shall include the date, time, location and purpose of the meeting. The Superintendent/designee shall, whenever practical, notify the Town Office, PTA chair, Teacher's Association Chair, Town Budget Committee Chair, and local media by the same or faster means as used to notify JSC members, as well as post on the district website.

Legal Reference: 1 MRSA § 401 et seq.

Cross Reference: BE - School Committee Meetings

Adopted: 4/2/18