

COMMITTEE STANDING SUBCOMMITTEES

The Jefferson School Committee (JSC) believes that standing subcommittees can be useful to its decision-making process and in the transaction of JSC business. The JSC may establish such standing subcommittees as it deems necessary to facilitate school unit governance and address ongoing school unit needs. A standing subcommittee has only such authority as specified by the JSC.

All standing subcommittees shall be comprised of less than a majority of the JSC.

All standing subcommittee meetings are open to the public except as provided by the Freedom of Access Law and the Municipal Public Employees Labor Relations Law.

Establishment and Functions of Standing Subcommittees

The following provisions apply to the establishment and functions of standing subcommittees:

- A. All standing subcommittees shall be established by vote of the JSC. A motion to establish a standing subcommittee shall state the purpose and responsibilities of the committee (the “charge”) and set the number of members comprising the subcommittee.
- B. The JSC Chair may appoint members to a standing subcommittee from among the membership of the JSC and the community. For existing standing subcommittees, appointments will be made at or as soon as practicable after the JSC’s annual organizational meeting.
- C. The JSC Chair may also make appointments to standing subcommittee vacancies on standing subcommittees that occur prior to the JSC’s next organizational meeting.
- D. The term of appointment to a standing subcommittee shall be until the next organizational meeting.
- E. The JSC Chair and Superintendent shall be ex officio (non-voting) members of all standing subcommittees.

- F. Any JSC member may attend standing subcommittee meetings, but only appointed members of the subcommittee may vote.
- G. Except as authorized by law or JSC action, a standing subcommittee may research issues and make recommendations for JSC action, but may not act for the JSC.
- H. A standing subcommittee may be abolished at any time by a vote of the JSC.
- I. The number of members on a standing subcommittee and/or the responsibilities of a standing subcommittee may be modified at any time by a vote of the JSC.

Authorization/Appointment of standing subcommittees

The JSC shall have the following standing subcommittees: Policy Committee; and Facilities Committee.

The JSC may establish other standing subcommittees it deems necessary in accordance with this policy.

Legal Reference: 1 M.R.S.A. § 401 et seq.

Adopted: Draft