

REQUEST FOR PROPOSAL (RFP) –Grounds Maintenance

For: Great Salt Bay CSD

Phone: 207-563-3091

The Great Salt Bay Consolidated School District, administratively managed by the Central Lincoln County School System (AOS 93), is accepting proposals for campus grounds maintenance services, to include Spring and Fall Cleanup, Mowing, Tree care (to include trimming and removal as needed) for the period 1 July, 2021, to 30 April, 2024, at the Great Salt Bay campus on an as needed basis. Please note: as this would start July 1, 2021, there is no Spring cleanup in the first part of the contract, but would be included in subsequent years of the contract.

The District reserves the right to accept and/or reject any or all proposals as may be deemed in the best interest of the District.

Scope of Work: Campus Mowing & Grounds Maintenance

Work to include, but not limited to, mowing all campus grounds (to include sports playing surfaces) to safe and desired heights, removal of mowed grass (as necessary), and limited pruning, trimming, and maintenance of planted trees and shrubbery on the property. Flower beds at main entry to be re-mulched in the spring and maintained throughout the growing season.

The term of the contract shall be for three years with the option to extend for additional years, both parties agreeing. The contract may be terminated by either party upon thirty days' written notice. Prices for individual, specific services within the scope of work may also be included (i.e. tree removal - \$XX). All other work done is to be quoted and approved by the Principal.

The vendor must:

- A. Possess appropriate business licenses.
- B. Provide all travel.
- C. Provide equipment list of appropriate equipment in safe and good working condition.
- D. Provide List of all employees working on the property.
- E. References - Contractor must present proof of ability to perform required work.

Bids for this RFP shall be accepted until 3 pm, April 23rd, 2021. Bids may be submitted by mail or email, however, all bids must include:

- proof of contractor insurance and W-9 information
- provide equipment list and list of employees working on site
- a certification that a formal inspection of the campus was conducted by the Bidder

Failure to visit the Campus to discuss, in greater detail, the specifications for the scope of work with the Head Custodian will render the bid non-compliant. Requests for visitation of the Campus may be made directly to Great Salt Bay by phone at 207-563-3091. Bids may be emailed to ljohnston@aos93.org or mailed to: Business Manager, AOS 93, 767 Main 1-A, Damariscotta, ME 04543.